

# Stepping On Participant Attendance Log

Implementation Site: \_\_\_\_\_ Site ID: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Class Time: \_\_\_\_\_

Please place a check mark in the box for each class a participant attends. If participant is absent, mark "A" in the box.

Participant Name	Phone Number	Class Number								Notes
		0	1	2	3	4	5	6	7	
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										

Leader Name	Phone Number										

Instructors: Please initial the classes you lead. If class utilizes a substitute, please enter their name in the "Notes" section and have the sub initial the appropriate box. Use same attendance log each class. If you enroll more than 14 participants, please print an additional attendance log and staple together.